



BERKELEY TOWN COUNCIL
DRYHTENHOLDA BEORCLEAH

Town Hall
Salter Street
Berkeley, Glos.
GL13 9DB,
Tel/Fax: 01453 511964
Email:
clerk@berkeley-tc.gov.uk

PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Monday 11th September 2017

Dear Sir/Madam

*You are hereby summoned to attend a meeting of
Berkeley Town Council
On Monday 18th September 2017 in the
Town Hall, Berkeley at
7.30 p.m.*

*Ms D Spiers
Town Clerk*

AGENDA

Public Discussion - 30 minutes

Linzi Francis and Rita Nichols will talk to the council about their organisation P3.

The council will receive County and District Councillors reports during public discussion time.

1.	Apologies and absence To note apologies and absences
2.	Declarations of Interest To receive declarations of interests from Councillors relating to items on the agenda
3.	Minutes of the last meeting To confirm and sign the minutes of the meeting held on Monday 21 st August 2017 - see attached
4.	No confidence in and resignation of Chairman To approve a vote of no confidence in the Chairman who is no longer deemed fit to hold that position. To request the resignation of the Chairman
5.	Election of Chairman If necessary to elect a Chairman of Berkeley Town Council If necessary to receive the declaration of acceptance of office for Chairman of Berkeley Town Council
6.	Schedule of Payments To approve and agree to sign the payments on the schedule which will be made available at the meeting
7.	Street Naming & Numbering - Development at Land North of Canonbury Street, Berkeley See attached map and information relating to Street Names and Numbering To agree on Street Names and Numbering for the development on land to the north of Canonbury Street, Berkeley

8.	<p>Internal Control Checks (Accounts and Audit Regulations)</p> <p>The internal control checks for the period 1st April to 30th June 2017 have been carried out by Councillor Palmer and a report has been made to the Planning & Finance Committee.</p> <p>To appoint another member to carry out the Internal Control Checks for the period 1st July to 30th September 2017</p>
9.	<p>Town Enhancement Project</p> <p>a) September/October is the time for planting spring bulbs and the gardening club has asked if the council will be purchasing more bulbs this year. They have very kindly offered to plant them for us if we do.</p> <p>To consider purchasing spring bulbs for planting around the town</p> <p>To agree a budget for the purchase of the spring bulbs</p> <p>b) The summer plants are coming to the end of their life.</p> <p>To consider whether the council will provide winter plants for the tubs and barrier baskets</p> <p>To consider employing Kitts Green Nursery to replenish the tubs and planters for the autumn, winter and spring planting plus the removal, cleaning and storage of the hanging baskets until next year</p> <p>To agree a budget for the replenishing of the tubs and barrier baskets with autumn, winter and spring planting.</p> <p>To consider employing someone to do the watering of the barrier baskets next year.</p> <p>To agree to extend the Town Hall watering system to reach the tubs at ground level.</p> <p>To consider purchasing two new tubs to be situated either side of the new bench</p> <p>The town enhancement budget currently stands at £ 1,268.07</p> <p>c) The Town Enhancement Budget will need to be replenished if the council wants to continue with the summer hanging baskets and barrier baskets next year</p> <p>To agree on a budget for the financial year 2018/19 for the Town Enhancement Project</p>
10.	<p>Canon Park Recreational Facility - Consultation</p> <p>To agree the format for the consultation on Canon Park Recreational Facility</p> <p>To agree a date and a venue for the consultation on Canon Park Recreational Facility</p>
11.	<p>Town Hall windows refurbishment and decoration</p> <p>The council is setting aside funds in the 2018/19 budget to have up to date buildings surveys done on the Pavilion and Town Hall. The surveys outcomes will be used to set up a three-year maintenance plan for both buildings commencing 2019/20.</p> <p>Councillor Hall proposes that the Town Hall windows are in a poor condition and should be dealt with this year to prevent further deterioration.</p> <p>To consider using contingency funds to carry out refurbishment and decoration of the Town Hall windows</p>

12.	<p>Out of office hours contacts</p> <p>At the last meeting of the council, a member of the football club asked why there is no out of office contact number in the event of any problems with the council properties.</p> <p>To consider providing an out of office contact number for hirers of our buildings</p>
13.	<p>Football Club - Shed</p> <p>The Football Club have asked if they can install a shed next to the compound. The only information they have supplied is that it will be 2m by 6m.</p> <p>To consider allowing the football club to install a shed (2m by 6m) next to the compound at Canon Park Recreational Facility.</p>
14.	<p>Sharing Information</p> <p>Councillors will take this opportunity to share information</p>
15.	<p>Date of next meeting</p> <p>The next meeting will be held on Monday 16th October 2017 at 7.30 p.m. in the Town Hall, Berkeley.</p>