



**BERKELEY TOWN COUNCIL**  
 DRYHTENHOLDA BEORCLEAH

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PLEASE ADDRESS ALL CORRESPONDENCE TO:  
**THE TOWN CLERK**

*Monday 13<sup>th</sup> March 2017*

*Dear Sir/Madam*

*You are hereby summoned to attend a meeting of  
 Berkeley Town Council  
 On Monday 20<sup>th</sup> March 2017 in the  
 Town Hall, Berkeley at  
 7.30 p.m.*

*Ms D Spiers  
 Town Clerk*

**AGENDA**

**Public Discussion - 30 minutes**

Berkeley Square to Berkeley Square bike ride and Rounder's Tournament Community Group will attend the meeting to inform council of the costs for their event. The council is to ascertain if it can provide sponsorship for their event - agenda item 5

Young Gloucestershire will attend the meeting to discuss their proposal for extra trips and outside lighting - agenda item 6

The council will also receive County and District Councillors reports during public discussion time.

1.	Apologies and absence  To accept apologies and note the absence of members  <i>Local Government Act 1972 s.85</i>
2.	Declarations of Interest  To receive declarations of interests from Councillors relating to any items on the agenda  <i>Localism Act 2011 s.27</i>
3.	Minutes of the last meeting  To confirm and sign the minutes of the meeting held on Monday 20 <sup>th</sup> February 2017 - see attached  <i>Local Government Act 1972, Sch 12, para 41(1)</i>
4.	Schedule of Payments  To approve and agree to sign the schedule of payments that may be provided at the meeting  <i>Financial Regulations 5.2</i>
5.	Berkeley Square to Square bike ride and Rounder's Tournament  To consider sponsoring this well attended local event  To consider transferring money from the contingency budget In the event the council does sponsor this event  <i>Local Government Act 1972, s. 145</i>

6.	<p>Youth Club</p> <p>Young Gloucestershire has informed us that during the pavilion closure last year the trips organised for the young people proved very popular. As a result they have asked if the council could provide extra funding to allow trips to be organised this year. The additional funding is to cover the cost of staff and travel time for two staff members. The young people are happy to cover the costs of the trips/entrance fees themselves. There is no provision in the budget for these activities therefore the council would have to use funds from the contingency budget to cover it.</p> <p>Additional staff time - 2 staff x 3 additional hours @ £ 20 per hour = £120.00 Additional Travel costs £35.00</p> <p>To consider providing funding of £620.00 per year for four trips per year.</p> <p>Young Gloucestershire would like to provide activities outside during darker evenings and as such would require better outside lighting.</p> <p>To consider whether the council needs Young Gloucestershire to work outside during the darker evenings with the young people during the two hour weekly sessions</p> <p style="text-align: right;"><i>Local Government Act 1972 s. 137</i></p>
7.	<p>Pavilion Solar Panels</p> <p>Ecocetera - £ 6,200.00 + vat at 20% Regensys - £ 5,857.00 + vat at 20% Forest Eco Systems - £ 5683.00 + vat at 5%</p> <p>When choosing the contractor there are also several other matters to consider, shading from trees and buildings, topping out nearby trees, maximum generation will occur when the building is least used, use of batteries will save free energy to be used at peak times. Anything above 4kwh the DNO (Western Power) need to be informed.</p> <p>To choose a contractor to supply and install solar panels to the Pavilion in Canon Park Recreational Facility</p> <p>The installation of the solar panels will take place during June/July 2017 and is allocated in the budget for the financial year to 31<sup>st</sup> March 2018.</p> <p style="text-align: right;"><i>Local Government (Miscellaneous Provisions) Act 1976, s. 19</i></p>
8.	<p>Play Parks Project</p> <p>See attached draft specification based on feedback from consultation with parents and children</p> <p>To agree the final specification for the play equipment to be installed at Park View Play Area. Three fixed price quotations will then be obtained in time for the April meeting</p> <p>To consider what type of fencing and gates should be installed at Park View Play Area. Three fixed price quotations will be obtained in time for the April meeting.</p> <p>To agree what type and how many picnic benches should be installed at Park View Play Area. Three fixed price quotations will be obtained in time for the April meeting</p> <p style="text-align: right;"><i>Local Government (Miscellaneous Provisions) Act 1976, s. 19</i></p>
9.	<p>Tree Planting in Berkeley</p> <p>A map will be provided at the meeting for members to mark where they would like to see trees planted in the Town. Councillor Tucker will liase with SDC Mark Graham to check if all sites are feasible</p> <p style="text-align: right;"><i>Highways Act 1980, s.96</i></p>

10.	<p>Town Hall - hanging baskets and watering system</p> <p>The cost of providing hanging baskets and the watering system is to be met from the Town Enhancement Project budget</p> <p>To purchase, fill and plant 10 hanging baskets for the town hall at a cost of £ 280.00</p> <p>To purchase a watering system for the town hall at a cost of £ 600.00</p> <p>A plumber has quoted to connect the hanging basket watering system to the town hall. The water supply will be taken from the kitchen through the loft to the landing at the top of the stairs.</p> <p>To agree to install a water supply for the hanging baskets on the town hall at a cost of £300.00</p> <p>The Clerk has also asked for a tap suitable to connect to a hose pipe to be fitted in the disabled toilet of the town hall. This will allow the water carrier to be filled which will be used to supply the barrier baskets and tubs at ground level. The plumber has quoted a price of £ 80.00 to do this work.</p> <p>To agree to fit a tap in the disabled toilet of the town hall at a cost of £ 80.00 (town hall maintenance budget)</p> <p style="text-align: right;"><i>Local Government Act 1972, s. 133</i></p>
11.	<p>Memorial Bench</p> <p>Miss Jones has asked if her family can have a memorial bench in the town for her parents. We have explained that as long as they pay for the supply and installation, Berkeley Town Council will then monitor the bench for wear and tear and maintain it at safe level for the public to use.</p> <p>Miss Jones has expressed an interest in providing a replacement for the Town Hall bench.</p> <p>To consider allowing Miss Jones to replace the Town Hall bench.</p> <p>To consider what the council will do with the existing bench</p> <p>Miss Jones and her family are planning an unveiling party on 22<sup>nd</sup> July 2017</p> <p style="text-align: right;"><i>Parish Councils 1957, s. 1</i></p>
12.	<p>Matters Pending List</p> <p>To note that these matters are pending from the current financial year and will be carried over to next year</p>
13.	<p>Clerks delegated authority to spend report</p> <p>To note the expenditure carried out by the Clerk under her delegated authority in accordance with Financial Regulation 4.1</p> <p style="text-align: right;"><i>Financial Regulation 4.1 Local Government Act 1972, s 101</i></p>
14.	<p>Neighbourhood Plan Meeting</p> <p>Having spoken to GRCC it is not possible to cover all the facts and information in half an hour therefore it is not feasible to cover this subject at the Annual Town Meeting on 20<sup>th</sup> March as previously planned.</p> <p>To agree a date for the Neighbourhood Plan Meeting.</p>
15.	<p>Date of next meeting</p> <p>Monday 24<sup>th</sup> April 2017 at 7.30pm in the Town Hall Berkeley.</p>

