



BERKELEY TOWN COUNCIL
DRYHTENHOLDA BEORCLEAH

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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Monday 13th February 2017

Dear Sir/Madam

*You are hereby summoned to attend a meeting of
Berkeley Town Council
On Monday 20th February 2017 in the
Town Hall, Berkeley at
7.30 p.m.*

*Ms D Spiers
Town Clerk*

AGENDA

Public Discussion - 30 minutes

This part of the meeting is to enable members of the public to bring to the council's attention any matter of concern or interest

PCSO Mike Trebble will be available to update the council on his duties.

The council will also receive County and District Councillors reports during public discussion time.

1.	Apologies and absence To accept apologies and note the absence of members <i>Local Government Act 1972 s.85</i>
2.	Declarations of Interest To receive declarations of interests from Councillors relating to any items on the agenda <i>Localism Act 2011 s.27</i>
3.	Minutes of the last meeting To confirm and sign the minutes of the meeting held on Monday 16 th January 2017 - see attached <i>Local Government Act 1972</i>
4.	Co-option of new member See attached application To co-opt Mr Steven Mansell to Berkeley Town Council <i>Local Elections (Parishes and Communities) (England and Wales) Rules 2006, SI 2006/3305, r 5(5)</i>
5.	Schedule of Payments To approve and agree to sign the list of payments that may be provided at the meeting <i>Financial Regulations 5.2</i>

6.	<p>Market Place Barrier Baskets</p> <p>Three quotes have been obtained to supply barrier baskets for the barriers in Market Place.</p> <p>Plantscape - £ 347.00 plus vat Amberol - £286.00 plus vat Gordon Ellis & Co - £236.00 plus vat</p> <p>The council may wish to consider purchasing the barrier baskets at the beginning of the financial year 2017/18 in order to have them ready for the spring planting. The costs could be set against the Town Enhancement Project budget</p> <p>To consider purchasing barrier baskets for the Market Place at the beginning of the financial year 2017/18</p> <p style="text-align: right;"><i>Highways Act 1980, s. 96</i></p>
7.	<p>Grounds Maintenance Contract</p> <p>The grounds maintenance contract is due for review for the cutting season of 2017.</p> <p>Three companies have been asked to quote for the contract - see attached quotations</p> <p>T W Hawkins & Sons Centigen Countrywide - this contractor has not responded</p> <p>To appoint a contractor to carry out the Berkeley Town Council grounds maintenance contract for 2017 to 2019</p> <p style="text-align: right;"><i>Public health Act 1875, s. 164</i></p>
8.	<p>Recreational Community Infrastructure Lists</p> <p>Stroud District Council has asked the council to update the Recreational Community Infrastructure List for Berkeley - see attached</p> <p>To update the Recreational Community Infrastructure list for Berkeley</p>
9.	<p>Youth Club</p> <p>Young Gloucestershire has informed us that during the pavilion closure last year the trips organised for the young people proved very popular. As a result they have asked if the council could provide extra funding to allow trips to be organised this year. The additional funding is to cover the cost of staff and travel time for two staff members. The young people are happy to cover the costs of the trips/entrance fees themselves</p> <p>Additional staff time - 2 staff x 3 additional hours @ £ 20 per hour = £120.00 Additional Travel costs £35.00</p> <p>To consider providing funding of £620.00 per year for four trips per year.</p> <p>Young Gloucestershire also would like to provide activities outside during darker evenings and as such would require better outside lighting.</p> <p>To consider whether the council needs Young Gloucestershire to work outside with the young people during the two hour weekly sessions</p> <p style="text-align: right;"><i>Local Government Act 1972 s. 137</i></p>
10.	<p>Play Parks Project</p> <p>To agree the next step for the Play Parks Project - at the moment it is on hold</p> <p style="text-align: right;"><i>Local Government (Miscellaneous Provisions) Act 1976, s 19</i></p>

11.	<p>Berkeley Square to Berkeley Square</p> <p>This years Rounder's Tournament is booked for 1st July 2017 at the Canon Park Recreational Facility. A charity bicycle ride is organised for the same day from Berkeley Square in London to Berkeley Square in Berkeley. The fundraisers will be supporting three different charities this year Meningitis Now (in memory of Sam Virgo), Sue Ryder Leckhampton (in memory of Bill Spiers) and The CJD Support Network (in memory of Mark Pope) - see attached letter</p> <p>We have also had emails requesting a donation towards insurance, transport and kit etc. They have also asked for permission to put painted bikes all around the town to advertise the event.</p> <p>To consider supporting this charity event</p>
12.	<p>Neighbourhood Plan</p> <p>Hinton Parish Council has asked Berkeley Town Council to provide feedback on the suggestion of Stroud District Councillor Gordon Craig that we and our neighbouring parishes get together and produce a Neighbourhood Plan.</p> <p>To provide feedback on the idea of a joint neighbourhood plan with surrounding parishes</p>
13.	<p>Meetings</p> <p>Members are respectfully asked to bring their diaries with them in order to set the dates at the meeting</p> <p><u><i>Sarah's Field Committee</i></u></p> <p>Current members of Sarah's Field Committee are Councillors Ashton, Tucker and Brown</p> <p>To set a date for the next Sarah's Field Committee</p> <p><u><i>Staff Committee</i></u></p> <p>Current members of Staff Committee are Councillors Ashton, Palmer and Tucker</p> <p>To set a date for a Staff Committee Meeting</p> <p><u><i>April Council Meeting</i></u></p> <p>The April full council meeting date falls on Easter Monday Bank Holiday this year.</p> <p>To change the April meeting date to Monday 24th April 2017</p> <p><u><i>Annual Town Meeting</i></u></p> <p>The Annual Town Meeting has to take place between March 1st and June 1st each year.</p> <p>To set the date for the Annual Town Meeting</p> <p>To decide whether the council will submit any proposals to the Annual Town Meeting</p>
14.	<p>Internal Audit 2016/17</p> <p>To agree to employ GAPTC Independent Auditor Service to carry out the Internal Audit for 2016/17</p> <p style="text-align: right;"><i>Accounts and Audit Regulations 2011 17.3</i></p>

15.	<p>Housing - East of Berkeley</p> <p>Berkeley Town Council has learned that the Planning Inspectors decision for the 188 houses to the East of Berkeley may be subject to a judicial review. Stroud District Council has applied for the judicial review on the grounds that the Inspector did not give proper weight to the recently adopted Local Plan. The decision to apply for a judicial review was made by the Strategic Director of Planning. As of the 8th February SDC is expecting to hear within 2-4 weeks if the judicial review will go ahead</p> <p>Councillor Brown asks the council to discuss this matter</p>
16.	<p>Town Improvement</p> <p>As part of the Town Improvement Project Councillor Tucker would like to see Berkeley have more trees. During the last meeting Mark Graham from Stroud District Council offered to come along to Berkeley and see if any open space is suitable for trees.</p> <p>Councillor Tucker proposes that members submit suggestions for open spaces that would be suitable for trees and then we invite Mr Graham down to survey them. Councillor Tucker will be happy to show Mr Graham around.</p> <p>It is to be noted that once the trees have been planted in open spaces responsibility for their maintenance becomes that of Stroud District Council</p> <p style="text-align: right;"><i>Highways Act 1980, s.96</i></p>
17.	<p>HMS Exploit Affiliation</p> <p>HMS Exploit will be in Sharpness Dock for an affiliation day on either the 1st or 2nd April 2017.</p> <p>To agree an affiliates day with HMS Exploit</p>
18.	<p>Sharing Information</p> <p>At this point in the meeting members will be able to share information relevant to the town</p>
19.	<p>Date of next meeting</p> <p>Monday 20th March 2017 at 7.30pm in the Town Hall Berkeley.</p>