



Tuesday 12th April 2022

You are hereby summoned to a meeting of the
Planning and Finance Committee on
Tuesday 19th April 2022
in the Town Hall, Berkeley at 6pm

Justine Hopkins
Town Clerk

Agenda

1. Apologies and absence
2. To receive declarations of interests and consider requests for dispensations
3. To approve the minutes of the last meeting held on Tuesday 8th March 2022 – see attached
4. To consider Planning Applications
 - S.22/0646/FUL-Berkeley Castle-Erection of visitors centre, tea room facility

To view the planning applications, go to: www.stroud.gov.uk
5. To receive Planning Application decisions
 - S.22/0205/LBC-8 Salter St-Replacement windows-Approved
 - S.22/0243/HHOLD-5 Park View Road-Ground floor extension-Permitted
 - S.22/0376/HHOLD-2 Fishers Road- Erection of single storey side and front extension-Permitted
6. To authorise the schedule of payments due – the schedule will be made available at the meeting
7. To note the internal control check for quarter three (31st October to 31st December 2021)-see attached
8. To appoint a councillor to carry out the internal control check for quarter four (1st Jan to 31st March 2022)
9. To note the payments made under the Clerk's delegated authority for the period 1st January to 31st March 2022-see attached
10. To agree the purchase of two plaques for the Queens Jubilee Canopy oak trees-see attached for sizes and prices
11. To agree to purchase audio visual equipment for the Town Hall-see attached quotes
12. To agree to repairs to the play unit at Park View play area at a cost of £122.71
13. To retrospectively agree to purchase a memorial plaque for the Town Hall
14. To receive quotes for external repairs at the Canon Park pavilion-see attached
15. To agree to internal repairs at the pavilion and receive quotes-see attached quotes
16. To agree to further costs associated with the white entrance gates-see attached
17. To agree and receive quotes to dig a trench for the Christmas tree lights on the Mariners Green
18. To note that the two applications (Jubilee Event and Defibrillators) to the 'Gloucestershire County Council Build Back Better Fund' have been successful.

Therefore the budget agreed for the Queens Platinum Jubilee Event is now not needed (£2000).

19. To review the year end Finance Report (actuals/budget for 2021/22, income and expenditure) and current reserves and to make any adjustments to the budget the committee finds necessary – see attached, and to agree the distribution of any carry forward figures to 31st March 2023
20. Next Meeting – The next Planning & Finance Committee meeting is scheduled for Tuesday 10th May at 7pm in the Town Hall