



BERKELEY TOWN COUNCIL
 DRYHTENHOLDA BEORCLEAH

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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Tuesday 21st June 2016

Dear Councillor

*You are hereby summoned to attend a
 Sarah's Field Committee Meeting
 On Monday 27th June 2016 in the
 Town Hall, Berkeley at
 6.30 p.m.*

*Debbie Spiers
 Town Clerk*

AGENDA

1.	Election of Chairman To elect a Chairman of the Sarah's Field Committee
2.	Apologies and absence
3.	Declarations of Interest Councillors will have the opportunity to declare any interest relating to items on the agenda
4.	Severn Trent Water - Mains Water Pipe It has been brought to our attention that there is a mains water pipe on the inside of the hedge that runs all along adjacent to Lynch Road. It is understood that this pipe is fairly shallow and part of it is to be moved, by Severn Trent Water, in to the road. The remaining pipe will still be underneath Sarah's Field and will continue to affect any construction work around the entrance. Contact has been made with Severn Trent Water to try to find out how we can overcome the problem of the pipe around the proposed entrance and parking area. We have been promised an answer in time for the meeting
5.	Sarah's Field Project - Planning Stroud District Council Planning Technician has given the following advice: "We feel that a change of use application would be needed to use the field as a rare water meadow, as it would be used as public recreation space, which is classed as D2 under the use class system. In principle, I don't see any particular issues with this. The proposed parking area and new access could also be included on this application. The fee for this application would be £ 385.00, but as it is on behalf of a Parish Council, this would be halved to £192.50. I must stress the above is the opinion of an officer and must not be held as binding by the Council." To consider submitting a change of use application for Sarah's Field Project at a cost of £ 192.50 The cost of making the application could come from the Sarah's Field Project budget which currently has a balance of £ 5,000.00
6.	Stroud Valleys Project - chosen contractor to carry out Sarah's Field Project To note that Stroud Valleys Project is aware that the bid for funding to people's Post Code Lottery Fund was unsuccessful and is also aware that the Sarah's Field Project cannot commence until adequate funding is secured.
7.	Consultation To agree that a consultation for Sarah's Field will be conducted on 3 rd July 2016 in the Town Hall to coincide with the Berkeley Festival and that the results of the consultation will form part of the application for funding to CIRS (Community Infrastructure Reward Scheme)

8.	<p>Sarah's Field Project Grant Applications, Budget and Maintenance Costs</p> <p>To note that the application to the People's Post Code Lottery Fund was unsuccessful</p> <p>To receive an update on the application to CIRS for the Sarah's Field Project</p> <p>To note that the budget for the maintenance of Sarah's Field stands at £ 280.00.</p> <p>To note that the Sarah's Field expenditure is as follows - £ 20 per fortnight for cutting the grass verge alongside the hedge and £160.00 per annum for keeping the hedge trimmed.</p> <p>To note that the Berkeley Town Council budget for Sarah's Field Project stands at £ 5,000.00</p> <p>To review both budgets to agree that they are adequate for the needs of the committee</p>
9.	<p>Next Meeting</p> <p>Date of next meeting is to be agreed</p>