



## BERKELEY TOWN COUNCIL

Town Hall  
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*Tuesday 7<sup>th</sup> December 2021*

*You are hereby summoned to a meeting of  
Berkeley Town Council  
On Monday 13<sup>th</sup> December 2021  
in the Town Hall, Berkeley at 7pm*

  
Justine Hopkins  
Town Clerk

### AGENDA

1. Public Discussion – Members of the public are welcome to attend. At this meeting 30 minutes is set aside for this purpose
2. Apologies and absence
3. To receive declarations of interests and consider requests for dispensations
4. To approve the minutes of the following meetings:
  - Full Council Meeting held on Monday 15<sup>th</sup> November 2021-see attached
  - Canon Park Development Committee held on Monday 8<sup>th</sup> November 2021-see attached
5. To receive an update on Canon Park
  - Landscaping - Stroud Valleys Project
  - Quote for electrical meter for the floodlights
6. To discuss the Town Hall asbestos report, agree on the Management Plan and discuss the insurance claim-see attached reports
7. To receive quotes for replacement of the entrance and fire doors at the Canon Park pavilion
8. To discuss looking into locations and agree a budget for 2 defibrillators (one at Park View Scout Hut and one at Canon Park Pavilion)
9. To resolve that the Bank reconciliation dated to 30<sup>th</sup> November 2021 be authorised and signed – see attached
10. To agree to set up a Neighbourhood Watch public meeting as discussed at the visit to the police training college
11. To agree to the donation to the Citizens Advice Bureau-see attached
12. To agree to the following:
  - Clerk to attend the SLCC Practitioners conference for 3 days in February (via zoom) at a cost of £75
  - Clerk SLCC membership £262
  - Training courses for new Councillors - Be a better councillor part 1 and 2
13. To discuss adding a statement to our website regarding the promotion of civility and respect stating that bullying, harassment and intimidation will not be tolerated-see attached

14. To receive a report from Cllr Tucker on the Burial Committee and to discuss the contribution for 2022/23
15. To discuss the 'Matters Pending Action List' – as attached
16. Sharing Information  
Councillors will take this opportunity to share information
17. Date of next meeting  
The next Full Council meeting will be on Monday 17<sup>th</sup> January 2021 at 7pm in the Town Hall