



BERKELEY TOWN COUNCIL

Town Hall
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Tuesday 13th July 2021

*You are hereby summoned to a meeting of
Berkeley Town Council
On Monday 19th July 2021
in the Town Hall, Berkeley at 7pm
(Please see Risk Assessment dated 10th May 2021,
on our website, regarding returning to face to face meetings)*

Justine Hopkins
Town Clerk

AGENDA

1.	Public Discussion – Members of the public are welcome to attend. At this meeting 30 minutes is set aside for this purpose.
2.	Apologies and absence
3.	To receive declarations of interests and consider requests for dispensations
4.	To approve the minutes of the last meeting held on Monday 21 st June 2021–see attached.
5.	To note and resolve the recommendations from the Canon Park Development Committee meeting on 28 th June 2021 - minutes attached, and to discuss the following: <ul style="list-style-type: none">• To discuss fencing and to receive quotes• To receive an update on the bunding• To discuss signage at the entrance to the field• To agree insurance for the MUGA/AGP & floodlighting• To agree for Councillors to attend a Football Club meeting on Wednesday 21st July to discuss the football stand• To note the actions from the Staffing Committee regarding the Caretaker Role• To discuss the hire charges for the MUGA/AGP
6.	Berkeley Burial Committee <ul style="list-style-type: none">• To receive a report from Cllr Somerset – see attached• To agree to pay the contribution of £3638.81
7.	To receive an update on our programme of Summer Activities with World Jungle
8.	To receive a report from Cllr Bamfield and Cllr Golding on the allotment inspections and to agree on a course of action

9.	To receive a report from Cllr Tucker on the Town Hall ceiling repairs, and to vote on a temporary repair with a view to getting quotes for a new ceiling in the future
10.	<p>To review all policies</p> <ul style="list-style-type: none"> • Bullying and Dignity at Work Policy-LA • CCTV Policy-IB • Code of Conduct-IB • Complaints Policy-JS • Consent Form-TG • Disciplinary Policy-PH • Equality and Diversity Policy-LA • GDPR General Privacy notice-EC • GDPR Privacy notice for Staff, Councillors and Role Holders-E • Grants Policy, Application Form and Evaluation Form-TT • Health & Safety Policy-PH • Lone Workers Policy-JS • Media Policy-EC • MUGA/AGP Noise Management Plan-JS • Publication Scheme-TT • Risk Management Policy & Risk Assessment-QS • Social Media Policy-EC • Standing Orders-KP • Financial Regulations-KP <p>All policies are to be found on the website www.berkeley-tc.gov.uk (under 'Your Council', 'Documents and Policies')</p> <p>To consider the following policies and to agree on Councillors to work on these with the Clerk:</p> <ul style="list-style-type: none"> • Planning policy-LA • Reserves Policy-KP • Co-option Policy-TT • Abusive, unreasonable and vexatious complaints policy-JS & JH
11.	<p>To resolve that the Bank Reconciliation dated to 31st May be authorised and signed-see attached</p> <p>To resolve that the Bank Reconciliation dated to 30th June be authorised and signed-see attached</p>
12.	<p>To note that Stroud District Council has launched two consultations as follows (open for comments until 1st September):</p> <ul style="list-style-type: none"> • Draft Equality, Diversity & Inclusion Policy and • Review of street or building names and monuments in the district
13.	<p>Sharing Information</p> <p>Councillors will take this opportunity to share information</p>
14.	<p>Date of next meeting</p> <p>The next Full Council meeting will be on Monday 20th August 2021 at 7pm at the Town Hall.</p>