



**BERKELEY TOWN COUNCIL**  
DRYHTENHOLDA BEORCLEAH

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Tuesday 5<sup>th</sup> July 2021

You are hereby summoned to a  
Staffing Committee Meeting on  
Tuesday 13<sup>th</sup> July 2021 at 6pm  
in the Town Hall, Berkeley

  
Justine Hopkins  
Town Clerk

AGENDA

1.	Apologies and absence
2.	To receive declarations of interests and consider requests for dispensations
3.	To approve the Minutes of the last meeting held on Monday 26 <sup>th</sup> April 2021 – see attached
4.	Salary Review – Confidential To resolve that the public and press will be excluded from this item to progress a confidential staffing matter.
5.	Canon Park Caretaker Role-To discuss and agree the Contract and Job Description, as finalised by the Canon Park Committee-see attached <ul style="list-style-type: none"><li>• To note that the Planning &amp; Finance Committee agreed a budget of £6000 for a new caretake role</li><li>• To note that the Canon Park Committee would like the Staffing Committee to consider a 12 month fixed term contract</li><li>• Pension advice received from LGPS-see attached</li></ul>
6.	Date of next meeting To be arranged