



BERKELEY TOWN COUNCIL

Town Hall
Salter Street
Berkeley, Glos.
GL13 9DB,
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Email:
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Tuesday 11th May 2021

*You are hereby summoned to
The Annual Town Meeting
of Berkeley Town Council
On Monday 17th May 2021
in the Town Hall, Berkeley at 7pm
(Please see Risk Assessment dated 10th May 2021,
on our website, regarding returning to face to face meetings)*

Justine Hopkins
Town Clerk

AGENDA

1.	Election of Chairman/Mayor <ul style="list-style-type: none">To Elect the Chairman/Mayor of Berkeley Town CouncilTo receive the declaration of acceptance of office for the Chairman/Mayor
2.	Election of Deputy Chairman/Mayor <ul style="list-style-type: none">To elect the Deputy Chairman/Mayor of Berkeley Town CouncilTo receive the declaration of acceptance of office for the Deputy Chairman/Mayor
3.	Public Discussion – Members of the public are welcome to attend. At this meeting 30 minutes is set aside for this purpose. <ul style="list-style-type: none">To receive a presentation from a group hoping to start a ‘Community based Festive Lighting Committee’
4.	Apologies and absence
5.	To receive declarations of interests and consider requests for dispensations
6.	To approve the minutes of the last meeting held on Monday 19 th April 2020 via Zoom – see attached, and to ratify all decisions made at the meeting.
7.	To consider Planning Applications <ul style="list-style-type: none">S.21/1051/HHOLD-26 Park View Road-Householder Application-Erection of a porchS.21.0977/HHOLD-41 Forest View Road-Householder Application-Single storey rear extensionS.21/0993/HHOLD-39 Forest View Road-Householder Application-Single storey rear extensionS.21/0942/HHOLD-25 Leaze Close-Householder Application-Extensions and

	<p>alterations to bungalow dwelling to rear, front and side</p> <ul style="list-style-type: none"> • S.21/0503/HHOLD-21 Lynch Road-Householder Application-Erection of shed in front garden • S.21/0708/HHOLD-43 Canonbury Street-Householder Application-Construction of first floor side extension and conversion of existing garage to ancillary garden annexe • S.21/1049/HHOLD-42 High Street-Householder Application-Erection of free standing greenhouse <p>To view the planning applications, go to: www.stroud.gov.uk</p>
8.	<p>To receive Planning Application Decisions</p> <ul style="list-style-type: none"> • S.21/0720/TCA- 42 High St-Approved • S.21/0307/TCA-43 Salter Street-Approved • S.21/0613/TCA-Berkeley Arms-Approved
9.	To authorise the schedule of payments – the schedule will be read out at the meeting
10.	To receive and note the Annual Internal Audit Report 2020/2021 & Internal Auditors Report from Mary Leonard, and to note the conclusions-see attached
11.	To review and approve the Statement of Accounts for 2020/2021 & Reserves – see attached
12.	To review and approve the Annual Governance Statement 2020/2021 (Section 1) Page 4
13.	To review and approve the Accounting Statements 2020/2021 (Section 2) page 5
14.	To note that the dates for the ‘period of exercise of public rights’ in 2021 is Monday 14 th July to Friday 23 rd July 2021
15.	To discuss the presentation from the Community based ‘Festive Lighting Committee’ and to agree for them to organise the lights on behalf of the Council
16.	<p>Election of Standing Committees – Members</p> <p><u>Staffing Committee</u> To add or remove members from the Staffing Committee</p> <p><u>Planning and Finance Committee</u> To add or remove members from the Planning and Finance Committee</p> <p><u>Canon Park Committee</u> To add or remove members from the Canon Park Committee</p> <p><u>Town Improvement Committee</u> To add or remove members from the Town Improvement Committee</p>
17.	To agree the dates and times of meetings for 2020/21-see attached
18.	<p>To review the council’s representation on outside bodies</p> <ul style="list-style-type: none"> • Berkeley Community Trust • Berkeley Books • Berkeley Burial Committee • The Berkeley Grammar School Educational Fund

19.	To resolve to adopt the General Power of Competence To confirm that the Council meets the requirements under statute to exercise the General Power of Competence (power for an eligible council to do anything subject to statutory prohibitions, restrictions and limitations which include those in place before or after the introduction of the general power of competence (Localism Act 1972, ss.1-8)
20.	To note the attached 'Youth Forum Survey' and to agree to purchase vouchers (£50) to encourage completion
21.	To consider offering a programme of outdoor activities for young people in the school summer holidays <ul style="list-style-type: none"> • Play Gloucestershire-not making bookings for community play sessions until government guidelines change (approx. £500/day 3 play rangers and van full of kit 10am-4pm). • World Jungle-See attached quote
22.	To consider a request for funding for the Berkeley Flyer
23.	To agree to continue with the Clerks Delegated Authority to spend up to the budget under the following budget headings: (Under the Local Government Act 1972, s.101 the council can delegate authority to spend to the Town Clerk) Staff, Councillors Expenses/Training, Youth Club, Admin, CCTV maintenance, Website maintenance, Petty Cash, Subscriptions, Legal Fees, Town Hall running costs, Town Hall maintenance, Pavilion running costs, Pavilion maintenance, Allotments, Park View Play Area, Canon Park Field & Play Area, Sarah's Field, Sarah's Field Project, Town Enhancement Project and Christmas Decorations Project.
24.	To review arrangements for insurance cover for insurable risks, as discussed by the Planning & finance committee, and to note the premium due of £2281.72
25.	To discuss matters regarding Covid19: <ul style="list-style-type: none"> • Re-opening High Street Safely-Pedestrian safety areas • Re-opening the Town Hall & Public opening hours • Sanitising Play Areas
26.	To resolve to book training sessions for the new councillors
27.	Sharing Information Councillors will take this opportunity to share information
28.	Date of next meeting The next Full Council meeting will be on Monday 21 st June at 7pm at the Town Hall.