



BERKELEY TOWN COUNCIL
DRYHTENHOLDA BEORCLEAH

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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Monday 12th September 2016

Dear Sir/Madam

*You are hereby summoned to attend a meeting of
Berkeley Town Council
On Monday 19th September 2016 in the
Town Hall, Berkeley at
7.30 p.m.*

*Ms D Spiers
Town Clerk*

AGENDA

Public Discussion - 30 minutes

This part of the meeting is to enable members of the public to bring to the council's attention any matter of concern or interest

The council will also receive County and District Councillors reports during public discussion time.

1.	Apologies and absence To accept apologies and note the absence of members <i>Local Government Act 1972 s.85</i>
2.	Declarations of Interest To receive declarations of interests from Councillors relating to any items on the agenda <i>Localism Act 2011 s.27</i>
3.	Minutes of the last meeting To confirm and sign the minutes of the meeting held on Monday 15 th August 2016 - see attached <i>Local Government Act 1972</i>
4.	Schedule of Payments To approve and agree to sign the list of payments that may be provided at the meeting <i>Financial Regulations 5.2</i>
5.	Berkeley Burial Committee To appoint a member to serve as representative of Berkeley Town Council on the Berkeley Burial Committee <i>Local Government Act 1972, s 101</i>
6.	Matters Pending To note the matters pending list - see attached
7.	Potential South of Stroud Water Management Forum To consider joining a potential South of Stroud Water Management Forum to discuss water related issues in the area

<p>8.</p>	<p>Berkeley 20 m.p.h. zone</p> <p>The Highways Improvements Team have delivered their response to our request for a 20 m.p.h. zone between the four bridges in Berkeley</p> <p>“The results of the speed survey show the combined mean speed for High Street is 30.6 m.p.h. and for Lynch Road it is 30.6 m.p.h. Vehicles are therefore complying with the existing 30 m.p.h. speed limit.</p> <p>The mean speed has to be below 24 m.p.h. to be considered for a 20 m.p.h. speed limit, which it is not in this case. A change in the speed limit would also require the support of the Police Road Safety & Traffic Management Team which they would not support in this instance.</p> <p>To reduce the mean speed to below 24 m.p.h. would need significant traffic calming measures.</p> <p>The Road Safety partnership maintains statistics on all personal injury road collisions records within the county. I have looked at the collision figures for Berkeley Town Centre and there have been one in the last five years. As I am sure you can appreciate, with a limited budget, our priority is to tackle the sites with a history of collisions.”</p> <p>The Speed Surveys report in enclosed with the agenda</p> <p>Under the Local Government and Rating Act 1997, s. 30 if a local council thinks that traffic calming works (for example, humps, curves, lights or signs) will benefit the locality, it may contribute to the highway authority’s expenses in providing them but it cannot provide them itself save by arrangement with the authority.</p> <p>The toolkit provided by Gloucestershire Rural Community Council showing community approaches to reducing traffic speed is enclosed with the agenda.</p> <p>To note the findings of the Highways Improvements Team</p> <p>To re-consider the decision to ask for a 20m.p.h zone in Berkeley</p> <p>To explore other options available to the council to reduce speeds in the town</p>
<p>9.</p>	<p>GAPTC - survey on local council engagement with planning authorities</p> <p>GAPTC has noticed a trend in issues concerning engagement with some planning authorities in Gloucestershire. Whilst they appreciate work on the Local Plan in each District/Borough is at varying stages, with Stroud District Council being the only one with a finalised plan, they ask us to answer the two questions below. Their intention is to amalgamate the responses from each District/Borough and feed it back in to the planning departments and ask for a comment.</p> <p>“Do you feel your planning authority keeps you informed with regard to planning considerations and housing allocation following consultation around the Local Plan? YES/NO”</p> <p>“Whether you have answered yes or no, could you please expand as to why you feel you are or are not adequately informed?”</p> <p>GAPTC (Gloucestershire Association of Parish and Town Councils) would appreciate a response by 21st September 2016.</p> <p>To consider responding to the survey from GAPTC on local council engagement with planning authorities.</p> <p style="text-align: right;"><i>Town and Country Planning 1990, s. 1, para.8</i></p>

10.	<p>Town Hall and Pavilion Cleaning Contract</p> <p>The Clerk was instructed to seek out local people who may be interested in cleaning the Town Hall and the Pavilion. The contract was widely advertised through the Berkeley Flyer but no-one responded</p> <p>To note that Clean Shield Professional Ltd have been re-appointed to carry out the cleaning schedule at the Town Hall and the Pavilion</p> <p>To note that it will cost £220.00 + VAT per month for the new cleaning schedule at the Pavilion.</p> <p>To note that the cleaning schedule for the Town Hall remains the same as before at a cost of £ 183.92 + VAT per month.</p> <p style="text-align: right;"><i>Local Government Act 1972, s. 133</i></p>
11.	<p>Citizens Advice Bureau - request for funding</p> <p>Berkeley Town Council has contributed towards the Stroud & District Citizens Advice Bureau Ltd for several years now in order that they can supply an outreach service to the residents of Berkeley.</p> <p>CAB has asked if the council can make allocation in the budget for 2017/18 in the amount of £1,689.00 - see attached report</p> <p>To consider making a contribution of £ 1,689.00 to Stroud & District Citizens Advice Bureau Ltd in the financial year 2017/18</p> <p style="text-align: right;"><i>Local Government Act 1972, s. 142(2A)</i></p>
12.	<p>Armistice Day - Rockets</p> <p>Due to a change in legislation our suppliers will be unable to supply us with Armistice Day Rockets this year - see attached letter</p> <p>Our suppliers do have some ideas as to how to potentially resolve this in future years, but this will take further work and won't be ready for 2016.</p> <p>To note that we will be unable to purchase and set off Armistice Day Rockets in 2016.</p>
13.	<p>Remembrance Sunday Wreath</p> <p>The Royal British Legion provides the council with a wreath to lay at the war memorial in the church on Remembrance Sunday.</p> <p>Every year the council makes a donation to the Royal British Legion.</p> <p>To consider making a donation to the Royal British Legion in 2016</p> <p>To consider transferring the amount of the donation to the Royal British Legion from the Contingency budget to the Donations budget</p> <p style="text-align: right;"><i>Local Government Act 1972, s. 137</i></p>
14.	<p>Spring Bulbs</p> <p>Councillor Brown proposes to purchase 6-8 sacks of spring bulbs to be planted in any and all green spaces around the town at a cost of approximately £200.00</p> <p>Councillor Brown proposes to organise volunteers to carry out the planting this autumn</p> <p>The bulbs can be purchased using funds from the Town Enhancement Budget</p> <p style="text-align: right;"><i>Highways Act 1980, s.96</i></p>

15.	<p>Christmas Decorations</p> <p>Councillor Brown proposes the Council purchases the following for Christmas Decorations in the town for 2016;</p> <p>Christmas Tree for the Market Place Lights to decorate the tree on the green in Salter Street Installing an outside electric socket on a house in Salter Street to be used for the Christmas Lights Cable covers for Salter Street</p> <p>Councillor Brown proposes to organise volunteers to do the work required to set up the Christmas decorations in the town once the Council purchases the necessary equipment</p> <p>There is £ 1000.00 in the budget for Christmas Decorations this year which will cover the cost of these new installations</p> <p style="text-align: right;"><i>Local Government Act 1972, s. 137</i></p>
16.	<p>Market Place Barrier Baskets</p> <p>Three quotes have been obtained to supply barrier baskets for the barriers in Market Place.</p> <p>Plantscape - £ 347.00 plus vat Amberol - £286.00 plus vat Gordon Ellis & Co - £236.00 plus vat</p> <p>The council may wish to consider purchasing the barrier baskets at the beginning of the financial year 2017/18 in order to have them ready for the spring planting. The costs could be set against the Town Enhancement Project budget</p> <p>To consider purchasing barrier baskets for the Market Place at the beginning of the financial year 2017/18</p> <p style="text-align: right;"><i>Highways Act 1980, s. 96</i></p>
17.	<p>Pavilion Kitchen window</p> <p>The football club have found that the new kitchen gets very warm when they are catering for their visitors. At the moment there is only on small opening on the kitchen window which is providing inadequate ventilation.</p> <p>To consider changing the window to one that provides a much larger opening</p>
18.	<p>Sharing Information</p> <p>At this point in the meeting members will be able to share information relevant to the town of Berkeley</p>
19.	<p>Date of next meeting</p> <p>Monday 17th October 2016 at 7.30 p.m. in the Town Hall, Berkeley</p>