



Tuesday 8th December 2020

You are hereby summoned to
a virtual Zoom meeting of
Berkeley Town Council
On Monday 14th December 2020 at 7pm

Local Authorities have been handed new powers
to hold meetings virtually by using video or telephone
(please see details on how to join at the end of the agenda)

Justine Hopkins
Town Clerk

AGENDA

1.	Public Discussion – Members of the public are welcome to attend. At this meeting the first thirty minutes is set aside for this purpose. A link to join this Zoom meeting is provided at the end of this agenda and on the website. The following will be carried out during public discussion: <ul style="list-style-type: none">• Update on Booster Box Scheme by Rachel Sleight, and to discuss ending the scheme on 31st January 2021.
2.	Apologies and absence (all members, clerk and members of the public will be in attendance for the purposes of ‘The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020’ if they are in remote attendance)
3.	To receive declarations of interests and consider requests for dispensations
4.	To approve the minutes of the last meeting held on Monday 16th November 2020 via Zoom – see attached
5.	To consider Planning Applications <ul style="list-style-type: none">• S.20/2257/HHOLD – Householder Application -28 Park View Road – Erect a conservatory with wc and utility areas to the rear elevation• S.20/2339/FUL – Full Planning Application – 17 Canonbury Street – Proposed demolition of an existing unused triple garage and erection of a 1.5 storey, three bedroom dwelling• S.20/2478/TCA – Trees in a Conservation Area – 40 High Street – see application• S.20/2404/TCA – Trees in a Conservation Area – 9 High Street – see application• S.20.2509/HHOLD – Householder Application – 7 Fieldview – Extension on original footprint to provide third storey and a first floor extension of the existing to the rear• S.20/2475/TCA – Trees in a Conservation Area - 40 Lantern Close – see application• S.20/2544/HHOLD – Householder Application – Canon House, Canonbury Street – External wall insulation to the north facing (rear) wall• S.20/2497/LBC – Listed Building Application – 5B High Street – Replace existing sand and cement render with a lime render• S.20/2598/HHOLD – Householder Application - Dol Y Garth, Stock Lane – Single storey side and front extension

6.	<p>To receive Planning Application Decisions</p> <ul style="list-style-type: none"> • S.20/1570/FUL-Relocate the Yurt-Permitted • S.20/0897/HHOLD-22 Canon Park-Permitted • S.20/1643/TCA-60 High Street-Consent • S.20/1786/FUL-Old School House-Change of use-Permitted 															
7.	<p>To approve the following recommendations from the Canon Park Development Committee:</p> <p>The Canon Park Committee recommends that the following tenders be accepted:</p> <ul style="list-style-type: none"> • Lot 1: Blakedown Sports • Lot 2: Wicksteed • Lot 3 : Fresh Air Fitness <p>This is based on the scoring matrix within the tender documents and using the Play and Fitness Assessments, as suggested by Sports and Play Consulting.</p> <p>It was also resolved, to recommend to Full Council, to include the recommended additions, and removals to keep the project within budget. This includes an extra 1m run off, de-contamination area, extra gate and tarmac pathway for Lot 1, and removal of goal recess. On Lot 2 remove 1 picnic table and bench and remove the pathway which will now be part of Lot 1.</p> <p>It was resolved, to recommend to Full Council, to purchase the maintenance package, for at least the first year (we will try to negotiate on the price), and then consider purchasing the maintenance machine and employing someone at a later date. The bookings were discussed with the hope that it will become self-sufficient.</p> <p>To note that Stroud District Council have confirmed that our Project Proposal has been approved by Management. The approved amount is £151,228.00 from planning application S.14/0619/FUL. Details on how to claim the funding have been provided.</p> <p>To note VAT Implications on the build, and to discuss involving a specialised company: It was resolved, to recommend to Full Council, that we accept the quote (£600) and that it is split between Main Council Activity and Canon Park, as some of the advice is generic to council activities including the Town Hall.</p>															
8.	<p>To continue work on the draft Budget and Precept for 2021/22 – as attached, and to recommend for approval at the January meeting</p>															
9.	<p>To authorise the schedule of payments – the schedule will be read out at the meeting</p>															
10.	<p>To review the Finance Report (actuals/budget for 2020/21) – see attached, and to consider transferring:</p> <table border="1" data-bbox="323 1626 1362 1883"> <thead> <tr> <th>Cost Code</th> <th>To</th> <th>From</th> </tr> </thead> <tbody> <tr> <td>Donations</td> <td>150.00</td> <td></td> </tr> <tr> <td>Town Hall Running Costs (due to low income due to covid)</td> <td>2800.00</td> <td></td> </tr> <tr> <td>Town Hall Maintenance (will go over budget when decorating complete-see item 15)</td> <td>2500.00</td> <td></td> </tr> <tr> <td>Contingencies</td> <td></td> <td>5450.00</td> </tr> </tbody> </table>	Cost Code	To	From	Donations	150.00		Town Hall Running Costs (due to low income due to covid)	2800.00		Town Hall Maintenance (will go over budget when decorating complete-see item 15)	2500.00		Contingencies		5450.00
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11.	<p>To resolve that the Bank Reconciliation dated to 31st October 2020 be authorised and signed at a later date – see attached</p>															

12.	To receive a verbal report from Cllr Somerset on the progress of the 'Re-opening High Streets Safely scheme'
13.	To discuss re-starting the Planning & Finance Committee
14.	To consider quotes for decoration of the Town Hall Toilets – see attached
15.	To consider quotes for installation of the Litter Bin and Noticeboard - see attached
16.	To note that Berkeley Town Council were not successful with their bid for the SDRSG VAS mobile cameras (15 councils entered)
17.	To note the Internal Audit for 1 st June to 30 th September carried out by Cllr Tucker – see attached
18.	To discuss Winter Weather arrangements and consider nominating a Snow Warden, and to note that there are supplies of salt in the Town Hall
19.	To agree work days for Sarah's Field for 2021/22
20.	To note new Christmas Lights in the Mariners Tree in the Town and that the Clerk used her delegated powers for an emergency spend as Financial Regs 4.5 – see attached quotes form.
21.	Sharing Information Councillors will take this opportunity to share information
22.	Date of next meeting The next Full Council meeting will be on Monday 18 th January at 7pm via Zoom.

Berkeley Town Council is inviting you to a scheduled Zoom meeting.

Topic: Full Council Meeting

Time: Dec 14, 2020 07:00 PM London

Join Zoom Meeting

<https://zoom.us/j/93124716703?pwd=blkzNDc5cC9PSXljY0xmR1k0M3ZZZz09>

Meeting ID: 931 2471 6703

Passcode: 034433

Join by Telephone

Meeting ID: 931 2471 6703

Passcode: 034433

Call 0131 460 1196 (other numbers shown below)

Other UK Numbers

0203 481 5237

0203 481 5240

0208 080 6591

0208 080 6592

0330 088 5830