



**BERKELEY TOWN COUNCIL**  
DRYHTENHOLDA BEORCLEAH

Town Hall  
Salter Street  
Berkeley, Glos.  
GL13 9DB,  
Tel/Fax: 01453 511964  
Email:  
[clerk@berkeley-tc.gov.uk](mailto:clerk@berkeley-tc.gov.uk)

PLEASE ADDRESS ALL CORRESPONDENCE TO:  
**THE TOWN CLERK**

*Monday 5<sup>th</sup> December 2016*

*Dear Sir/Madam*

*You are hereby summoned to attend a meeting of  
Berkeley Town Council  
On Monday 12<sup>th</sup> December 2016 in the  
Town Hall, Berkeley at  
7.00 p.m.*

*Locum  
Town Clerk*

**AGENDA**

**Public Discussion - 30 minutes**

This part of the meeting is to enable members of the public to bring to the council's attention any matter of concern or interest

The council will also receive County and District Councillors reports during public discussion time.

1.	Apologies and absence To accept apologies and note the absence of members- Cllr Hall has sent apologies. <i>Local Government Act 1972 s.85</i>
2.	Declarations of Interest To receive declarations of interests from Councillors relating to any items on the agenda <i>Localism Act 2011 s.27</i>
3.	Minutes of the last meeting To confirm and sign the minutes of the meeting held on Monday 21 <sup>st</sup> Nov 2016 - see attached <i>Local Government Act 1972</i>
4.	Committee meetings To note the minutes from the Planning and Finance Committee held on 5 <sup>th</sup> December 2016
5.	Matters Pending To note the matters pending list - see attached
6.	Code of Conduct - To consider the reinstatement of Cllr Pinnell to the following committees. Planning and Finance Committee and Sarah's Field Committee

	The Berkeley Burial Committee  <i>Localism Act 2011, s.28(11)</i>
7.	Schedule of Payments  To approve the list of payments.
8.	Safe Guarding Policy-  To consider producing and adopting a safe guarding policy for Berkeley TC- A sample copy will be forwarded soon
9.	Councillors Details  To collate a list of Councillors contact details
10.	Berkeley Burial Board budget proposal -  To consider the contribution of £3341.10 to the Burial Board  Councillor Harcourt to give feedback from the last meeting he attended
11.	Christmas Decorations  To receive updates from Councillor Brown on the decorations in the Town.  To consider setting up a town decoration working party for next year. To involve local residents.
12.	Play Equipment update-  To receive an update from Councillor Tucker on the play equipment.
13.	Highways Update on white-lining issues  To consider a letter of thanks to Highways (Andrew Middlecote) regarding the resurfacing work.
14.	ATM  Councillor Ashton to give an update on the ATM.
15.	Sharing Information  At this point in the meeting members will be able to share information relevant to the town of Berkeley
16.	Date of next meeting  Monday 13 <sup>th</sup> January 2017 at 7.30 p.m. in the Town Hall, Berkeley