



BERKELEY TOWN COUNCIL
DRYHTENHOLDA BEORCLEAH

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PLEASE ADDRESS ALL CORRESPONDENCE TO:
THE TOWN CLERK

Monday 8th August 2016

Dear Sir/Madam

*You are hereby summoned to attend a meeting of
Berkeley Town Council
On Monday 15th August 2016 in the
Town Hall, Berkeley at
7.30 p.m.*

*Ms D Spiers
Town Clerk*

AGENDA

Public Discussion - 30 minutes

This part of the meeting is to enable members of the public to bring to the council's attention any matter of concern or interest

The council will also receive County and District Councillors reports during public discussion time.

The new Neighbourhood Warden for Berkeley, Lisa Ellis, will introduce herself to the council

The Community Heartbeat Trust will speak to the council about the long-term maintenance requirements for the defibrillator in Berkeley

1.	Apologies and absence Councillors Tucker and Stevenson have given their apologies due to annual leave To accept apologies and note the absence of members <i>Local Government Act 1972 s.85</i>
2.	Declarations of Interest To receive declarations of interests from Councillors relating to any items on the agenda <i>Localism Act 2011 s.27</i>
3.	Minutes of the last meeting To confirm and sign the minutes of the meeting held on Monday 18 th July 2016 - see attached <i>Local Government Act 1972</i>
4.	Co-option of new member Mr Peter Hall, who has been a councillor in the past, would like to be co-opted to Berkeley Town Council. To agree to co-opt Mr Peter Hall as a member of Berkeley Town Council <i>Local Elections Rules 2006</i>

<p>5.</p>	<p>Code of Conduct - Breach</p> <p>The Standards Panel of Stroud District Council concluded that Councillor Pinnell at the meeting of the Town Council on the 16th November 2015 did commit a breach of the Code of Conduct.</p> <p>The Standards Panel recommended that Councillor Pinnell, the rest of the council and the Clerk should undertake training in the Code of Conduct. At the meeting on 18th July 2016 the council rejected this recommendation. Stroud District Council Monitoring Officer has been informed of this decision.</p> <p>Berkeley Town Council now has the option to do the following:- Formally censure the councillor at a meeting; Ask for an apology to be made in public; Remove the councillor from any committees and/or Remove the councillor from representation on outside bodies. If the councillor is removed from committees or outside bodies the council will need to determine how long this sanction will last</p> <p>To consider formally censuring Councillor Pinnell for his breach of the Code of Conduct</p> <p>To ask Councillor Pinnell to make an apology in public</p> <p>To consider removing Councillor Pinnell as a member of the Planning and Finance Committee and Sarah's Field Committee</p> <p>To consider removing Councillor Pinnell from The Berkeley Burial Committee where he currently stands as Chairman</p> <p>To consider how long any sanctions will last</p> <p style="text-align: right;"><i>Localism Act 2011, s.28(11)</i></p>
<p>6.</p>	<p>Play Parks Consultation 18th July 2016 - analysis</p> <p>The results of the consultation carried out on Monday 18th July have been analysed - see attached report</p> <p>The next step in the Play Parks Project will be to go out to three contractors for a price to supply and install the play equipment we have chosen. Before this can happen the council needs to make the following decisions</p> <p>To agree whether any of the existing equipment is to be removed including bins and benches.</p> <p>To agree what types of equipment and safety surfacing will be installed at each site</p> <p>In the case of Canon Park Recreational Facility to consider where the new equipment will be located</p> <p>To choose which contractors will be asked to quote - catalogues for many contractors will be available at the meeting</p> <p>The council needs to have knowledge of the cost of the Play Parks Project in order to find the funding. The current ear marked reserve available -for this project is £30,600.00. The council can then consider applying for grants, applying for a loan and asking the community to do some fundraising for the project. The council can also add more to the fund in the budget for 2017/18.</p> <p>To consider instructing the Planning and Finance Committee to include a sum (say £ 10,000.00) in the budget for 2017/18 towards the Play Parks Project</p> <p style="text-align: right;"><i>Local Government Act 1972</i></p>

7.	<p>Berkeley Playgroup - Skate Park Funding</p> <p>In November 2012 Berkeley Town Council received a donation of £ 2,000.00 from Berkeley Playgroup. Conditions attached to the donation mean that if the money was not spent by 31st March 2016 it will be donated to the 1st Berkeley Scout Group.</p> <p>To agree to provide a cheque in the amount of £ 2,000.00 to the 1st Berkeley Scout Group</p> <p>To note that the funds will be taken from the Play Parks Project ear-marked reserves budget</p>
8.	<p>The Leys Village Green Application</p> <p>An application for Village Green Status was made for The Leys (land to the east of Berkeley)</p> <p>To note that as of 20th July 2016 the application was rejected</p>
9.	<p>Bus Shelter and Bench</p> <p>The previous Streetscape and Street Furniture Committee instructed the Clerk to advertise in the local Flyer for a local person to paint the bus shelter in Salter Street and the Town Hall bench.</p> <p>Adverts were put in the June and July editions of the Flyer with a deadline for responses of 31st July 2016.</p> <p>No responses have been received</p> <p>To consider what action the council will take regarding the decoration of the bus shelter and bench</p> <p style="text-align: right;"><i>Parish Councils Act 1957, s.1</i></p>
10.	<p>Charging Policy - Sports Teams</p> <p>The Planning and Finance Committee has asked Council to review the Charging Policy with a view to including, any sports teams that use the Pavilion and Field, in with local community groups that are entitled to a discount - see attached</p> <p>To consider adding sports teams to the policy to receive discounts on their lettings.</p>
11.	<p>Solar Panels - Town Hall</p> <p>Three companies were approached to quote for the supply and installation of a PV system on the roof of the Town Hall.</p> <p>Glevum Energy - did not wish to quote because of the Listed Building status Steveunett Solar - no response to our request Ecocetera - £7,280.00 plus vat</p> <p>The council has expressed an interest in this project with a view to installing the solar panels in the financial year to 31st March 2018</p> <p>To consider instructing Ecocetera to install solar panels at the Town Hall at a cost of £7,280.00 plus vat in the financial year 2017/18</p> <p>To consider instructing the Planning and Finance Committee to include a sum of £7,280.00 in the budget for the Town Hall Solar Panel Project in the financial year 2017/18</p> <p style="text-align: right;"><i>Local Government Act 1972, s.133</i></p>

12.	<p>Solar Panels - Pavilion</p> <p>Three companies were approached to quote for the supply and installation of a PV system on the roof of the Pavilion.</p> <p>Glevum Energy - £5,216.67 plus vat Steveunett Solar - no response to our request Ecocetera - £7,280.00 plus vat</p> <p>The council has expressed an interest in this project with a view to installing the solar panels in the financial year to 31st March 2018</p> <p>To consider instructing a company to install solar panels at the Town Hall in the financial year 2017/18</p> <p>To consider instructing the Planning and Finance Committee to include a sum in the amount of the quote of the chosen contractor in the budget for the Pavilion Solar Panel Project in the financial year 2017/18</p> <p style="text-align: right;"><i>Local Government Act 1972, s. 133</i></p>
13.	<p>Park View Play Area Lease</p> <p>To note that Land Registry has confirmed that our application to tidy up the register has been completed. The old 2002 lease is no longer noted on the title.</p> <p style="text-align: right;"><i>Local Government Act 1972, s. 124</i></p>
14.	<p>Berkeley Flyer - Charges for publication of council report</p> <p>The Berkeley Flyer asks us to pay £ 200.00 per annum to put a report in the Flyer regarding council business.</p> <p>We are currently in the process of updating our website and information will be available to the public via social media.</p> <p>To consider whether the council wishes to submit a report to the Berkeley Flyer at a cost of £ 200.00 per annum</p> <p>To consider how frequently the report should be submitted</p> <p>To agree who will be responsible for writing the report</p>
15.	<p>Town Hall - damage to Georgian window</p> <p>One of the upper lights was badly damaged (probably as a result of someone trying to force the window open while the lock was in place). As a result the glass panes were in danger of falling out onto the pavement below.</p> <p>The work involved erecting scaffolding, removing the damaged light, boarding up the gap, replacing the missing wood, re-putty glazing, prime, undercoat and gloss new wood, erect scaffolding and re-instate light. The contractor was also instructed to fit three sets of restrictors to the top lights</p> <p>Graham Allen & Sons have carried out refurbishment of the Georgian windows in the past therefore they were instructed by the Clerk, under her delegated authority, to make good the window at a cost of £ 665.76 + vat</p> <p>To note that Graham Allen & Sons Ltd were instructed to carry out necessary repairs to the Georgian window at the Town Hall for £ 665.76 + vat</p>

16.	Schedule of Payments To approve and agree to sign the list of payments that will be provided at the meeting
17.	Sharing Information At this point in the meeting members will be able to share information relevant to the town of Berkeley
18.	Date of next meeting Monday 19 th September 2016 at 7.30 p.m. in the Town Hall, Berkeley