



**BERKELEY TOWN COUNCIL**  
DRYHTENHOLDA BEORCLEAH

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PLEASE ADDRESS ALL CORRESPONDENCE TO:  
**THE TOWN CLERK**

*Monday 11<sup>th</sup> January 2016*

*Dear Sir/Madam*

*You are hereby summoned to attend the meeting of  
Berkeley Town Council on  
Monday 18<sup>th</sup> January 2016 in the  
Town Hall, Berkeley at  
7.30 p.m.*

*Ms D Spiers  
Town Clerk*

**AGENDA**

**Public Discussion - 30 minutes**

Mr Mike Hammond, from Stroud District Council, will be in attendance to discuss the revisions made to the Neighbourhood Warden Scheme

**County and District Councillors Reports**

1.	Apologies and absence
2.	Declarations of Interest  To receive declarations of interest from Councillors relating to any items on the agenda
3.	Minutes of the last meeting  To confirm and sign the minutes of the meeting held on Monday 14 <sup>th</sup> December 2015
4.	Minutes of Committee Meetings  To note that members have received copies of the minutes of the following committee meetings held during the months of November and December 2015  Sarah's Field Committee 9 <sup>th</sup> November 2015 Planning Committee 8 <sup>th</sup> December 2015 Finance Committee 8 <sup>th</sup> December 2015
5.	Requests for Donations  The council policy on donations is to consider all requests at the January meeting in order that the council can take in to account whether there are any surplus funds available over and above the current donations budget of £ 900.00  The following organisations have submitted requests for donations - see attached letters  The Gloucestershire Chest Fund Berkeley Rainbow and Brownies Victim Support Action on Hearing Loss The Haven Appeal Stroud Valleys Project  To consider making donations to the above mentioned organisations

<p>6.</p>	<p>Berkeley Burial Committee Budget and Parish Contribution 2016/17</p> <p>Berkeley Burial Committee has submitted a budget and proposal for the parish contribution to be considered by Berkeley Town Council for the financial year to 31<sup>st</sup> March 2017 - see attached document</p> <p>To consider approving the budget for the Berkeley Burial Committee for the financial year to 31<sup>st</sup> March 2017</p> <p>To consider making a contribution of £ 3182.00 to the Berkeley Burial Committee for the financial year to 31<sup>st</sup> March 2017</p> <p>This information was provided on the 16<sup>th</sup> December 2015. Berkeley Town Council Clerk draws to the attention of Berkeley Town Council the following points</p> <ul style="list-style-type: none"> <li>• The budget and contribution proposal was not received until 16<sup>th</sup> December which was too late for both the November and December full council meeting. In accordance with their terms of reference the Berkeley Burial Committee should submit this information in time for all of the parishes November meetings.</li> <li>• The budget proposal does not include the population figure for Berkeley therefore it is not known whether the amount of £ 3182.00 complies with the actual population. The population figure has always been present in the past and there is no explanation as to why it has been omitted this year.</li> <li>• The budget proposal does not include the amount of contribution or their population figure for the other three contributing parishes. This information has always been provided in the past and no explanation has been given as to why it has been omitted this year.</li> <li>• It is well known that population figures fluctuate plus there have been some new houses built in the area</li> </ul> <p>To consider whether the council will take any action to deal with the matters raised by the Clerk</p>
<p>7.</p>	<p>Canon Park Recreation Facility - land drainage project</p> <p>At the last meeting it was agreed that the contract to install land drainage to part of the field at Canon Park Recreation Facility will be awarded to D.E Spencer &amp; Sons subject to satisfactory references and contract.</p> <p>Since then the Clerk has obtained four references from the following organisations as well as advice on what type of contract to use</p> <p>Tom Cullimore - Rockhampton Cricket Club; Adrian Clements - Tewksbury Borough Council; Roger Crang - Deer Park Archers Ltd and Ruth Warne - Churchdown Parish Council</p> <p>To note that all of the references were overwhelmingly positive and the contracts will consist of the specification, quote and covering letter</p>
<p>8.</p>	<p>Canon Park Recreation Facility - Pavilion Internal Alterations</p> <p>The Buildings Maintenance Committee has agreed to make the following recommendation to full council for the internal alterations to the Pavilion project for the summer of 2016 - see attached plan</p> <p>To agree to carry out internal alterations to the Pavilion with the contractor J.C. Aldridge &amp; Son Ltd at a cost of £ 22,770.00 plus vat</p> <p>To propose that the council adds a further £ 10,000.00 to the Pavilion Maintenance budget in 2016.</p>

9.	<p><b>Berkeley Town Centre Improvement Project</b></p> <p>The Berkeley Town Centre Improvement Project, concept boards will be available at the meeting, was put on hold a few years ago because of a lack of funding - see attached report</p> <p>The report confirms that Berkeley Town Council did not formally adopt the scheme nor did it agree to carry it forward at the time. Interest has been regenerated in the project as a possible solution to traffic problems in the area now and in the future.</p> <p>To consider whether Berkeley Town Council will raise the profile of the Town Centre Improvement Project as a scheme that could help improve the traffic problems in Berkeley now and in the future</p>
10.	<p><b>Berkeley Triangle Action Group</b></p> <p>Chairman Studden has submitted a report on the meeting he attended recently with the Berkeley Triangle Action Group - see attached report</p> <p>Chairman Studden proposes that the council considers working with the Berkeley Triangle Action Group to seek an effective and efficient solution to the growing traffic problems around Berkeley</p> <p>Councillor Brown proposes that Berkeley Town Council calls a meeting inviting the Berkeley Triangle Action Group and all Parishes surrounding Berkeley to seek changes to the local road infrastructure that will be capable of sustaining anticipated increases in traffic throughout the area</p>
11.	<p><b>Gloucestershire's draft Local Transport Plan (2015-2031) Consultation</b></p> <p>The deadline for responses to this consultation is 5<sup>th</sup> February 2016 and consists of an online survey</p> <p>Chairman Studden has prepared a report and proposals for responses to the draft local transport plan consultation - see attached</p> <p>To consider submitting the following comments to Gloucestershire's draft Local Transport Plan (2015-2031) Consultation as proposed by Chairman Studden</p> <p>Excerpt copied from report provided by Chairman Studden</p> <p><b>"6. Summary and Conclusion</b></p> <p>6.1 Berkeley Town Council welcomes the opportunity to contribute to the consultation on the Gloucestershire Local Transport Plan and acknowledges the significant issues which face the County Council in terms of balancing the needs of the whole County and delivering solutions within a much stretched budget.</p> <p>6.2 Whilst the Town Council supports the concept of the Connecting Places Strategies, it is mindful that there is a clear need for greater focus and localisation of planning to even smaller area bases to ensure that local considerations and residents' needs and aspirations can be incorporated into meaningful and sustainable neighbourhood strategies.</p> <p>6.3 This would help to alleviate situations where for example, planning for Highways schemes, such as proposed B4066 corridor, need to be joined up to address potential for simply moving bottlenecks further down the road network in particular to Berkeley Town Centre.</p> <p>6.4 The Town Council actively supports the proposal of the Berkeley Triangle Action Group for a northern bypass from the A38 to Station Road roundabout in Berkeley, as a more cost effective solution than the upgrading of the B4066, in conjunction with a development</p>

	<p>scheme to alleviate current parking and congestion in Berkeley Town Centre.</p> <p><i>*Alternatively "The Town Council recommends that the redevelopment of Berkeley Town Centre (outlined in the attached sketch plan) is incorporated into the proposal for upgrading the B4066 to ensure that the road improvements east of the Town do not simply move the traffic congestion further on and into the Town Centre to provide effective access to the Berkeley GREEN Centre and proposed Science Park</i></p> <p>6.5 The Connecting Places Strategies should address the need for a more integrated approach to multi modal travel, particularly in CPS 5 - Stroud, and consider visitors and tourists together with local residents needs in particular the reduction of visitor car journeys between major tourist attractions by substituting circular linked bus services, connected to transport hubs and rail interchanges."</p>
12.	<p>Chairman and Councillors Reports</p> <p>The Chairman and Councillors may report on any matters of interest brought to their attention at any meetings or events they have attended on behalf of Berkeley Town Council</p>
13.	<p>Next Meeting.</p> <p>The date of the next meeting is on Monday 15<sup>th</sup> February 2015 at 7.30 p.m. in the Town Hall, Berkeley.</p>