

Berkeley Town Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 31/08/2021			
	Cash in Hand 01/04/2021			125,424.44
	ADD Receipts 01/04/2021 - 31/08/2021			228,194.98
				353,619.42
	SUBTRACT Payments 01/04/2021 - 31/08/2021			184,750.66
A	Cash in Hand 31/08/2021 (per Cash Book)			168,868.76
	Cash in hand per Bank Statements			
	Cash	31/08/2021	100.00	
	Co-operative Bank	31/08/2021	168,768.76	
				168,868.76
	Less unrepresented payments			0.00
				168,868.76
	Plus unrepresented receipts			0.00
B	Adjusted Bank Balance			168,868.76
	A = B Checks out OK			