

Berkeley Town Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/01/2022		
	Cash in Hand 01/04/2021		125,424.44
	ADD Receipts 01/04/2021 - 31/01/2022		325,123.34
	SUBTRACT Payments 01/04/2021 - 31/01/2022		450,547.78
			333,115.34
A	Cash in Hand 31/01/2022 (per Cash Book)		117,432.44
	Cash in hand per Bank Statements		
	Cash	31/01/2022	100.00
	Co-operative Bank	31/01/2022	117,332.44
			117,432.44
	Less unrepresented payments		
			117,432.44
	Plus unrepresented receipts		
B	Adjusted Bank Balance		117,432.44
	A = B Checks out OK		