Berkeley Town Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/07/2021			
	Cash in Hand 01/04/2021			125,424.44
	ADD			
	Receipts 01/04/2021 - 31/07/2021			216,996.42
				342,420.86
	SUBTRACT			
	Payments 01/04/2021 - 31/07/2021			90,986.44
A	**Cash in Hand 31/07/2021** (per Cash Book)			**251,434.42**
	Cash in hand per Bank Statements			
	Cash	31/07/2021	100.00	
	Co-operative Bank	31/07/2021	251,334.42	
				251,434.42
	Less unpresented payments			0.00
				251,434.42
	Plus unpresented receipts			0.00
B	**Adjusted Bank Balance**			**251,434.42**
	A = B Checks out OK			

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